



**BEV FACEY**  
COMMUNITY HIGH SCHOOL

# Class of 2020

*"Your education is a dress  
rehearsal for a life that is  
yours to lead."*



*- Nora Ephron*

## Graduation Handbook 2019-2020

Dear Grad Parents and Graduands:

High school graduation is an important and exciting time for our grade 12 students and their families. This booklet contains information pertinent to the graduation ceremony, banquet, photos, clothing, and jewelry.

Please use this as a reference as the year progresses. As graduation approaches, it will help you stay informed about important dates. We will also send regular updates for both students and parents through emails registered for School Messenger as well as through Remind. You may choose to receive information through either or both mediums to ensure you are up to date!

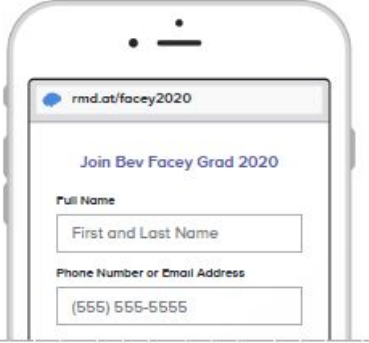
Pick a way to receive messages for Bev Facey Grad 2020:

**A** If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

[rmd.at/facey2020](http://rmd.at/facey2020)


Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.



**B** If you don't have a smartphone, get text notifications.

Text the message @facey2020 to the number (709) 800-8922.

\* Standard text message rates apply.



Don't have a mobile phone? Go to [rmd.at/facey2020](http://rmd.at/facey2020) on a desktop computer to sign up for email notifications.

It is our goal at Bev Facey Community High School is to provide an enjoyable and memorable graduation for all of our students and families. The information contained in the following pages should ensure that you understand the protocols and procedures attached to the graduation exercises. This will help you plan accordingly for Graduation 2020.

Should you have any questions, please contact the school at (780) 467-0044 or email Mrs. Orr at [cherum.orr@eips.ca](mailto:cherum.orr@eips.ca).

Regards,  
Bev Facey Staff



## Graduation Handbook 2019-2020

### CONTACT INFORMATION

<u>Name</u>	<u>Role</u>	<u>Contact</u>
Cherum Orr	Grade 12 Administrator	<a href="mailto:cherum.orr@eips.ca">cherum.orr@eips.ca</a>
Tanya Murphy	Grade 12 Secretary	<a href="mailto:tanya.murphy@eips.ca">tanya.murphy@eips.ca</a>
Kim Seibt	Promotions	<a href="mailto:kim.seibt@eips.ca">kim.seibt@eips.ca</a>
Stephanie Letby	School Fees Secretary	<a href="mailto:stephanie.letby@eips.ca">stephanie.letby@eips.ca</a>
Natasha Giofu	Business Manager	<a href="mailto:natasha.giofu@eips.ca">natasha.giofu@eips.ca</a>
Barclay Spady	Principal	<a href="mailto:barclay.spady@eips.ca">barclay.spady@eips.ca</a>

### CLASS OF 2020 GRAD COUNCIL

Open to all members of the 2020 Graduating Class. Please join Remind for updates and information. As well information will be posted on social media and emailed or your school email so check regularly. Students are welcome to participate as much or as little as you would like- those involved make the decisions about your activities throughout the year!

Council committees' students may wish to be involved in are: Grad Wear, Décor & Setup, Grad songs, Fundraising, Grad Community Events, Grad Photography & Slideshow/Video, Social Media & Graphic Material, and Grad School Activities. Show up and be involved if you want your voice heard!

### INFORMATION

1. **School website** – [www.bevfacey.ca](http://www.bevfacey.ca)  
Within the STUDENTS tab, there is a Graduation Information tab.
2. **Remind Information App**
  - a. **GRADS AND PARENTS**– text @facey2020 to the number 709-800-8922
3. **Social Media**
  - a. **Twitter** - @bevfacey
  - b. **Instagram** - @bevfaceyCHS
  - c. **Facebook** - @bevfacey

### COMMENCEMENT EXERCISES

To qualify for the grad list, students must adhere to the following criteria:

- Students must have the necessary required courses or be enrolled in the remaining required Grade 12 courses in order to be on the Grad list.
- All school fees must be in good standing.
- Any non-diploma correspondence (ADLC) courses must be successfully completed, including the final, by April 30, 2019.
- Students should be full time students of Bev Facey and **must attend classes regularly and on time** as per the *Education Act* and Administrative Policy 350: Student Conduct.



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### GRADUATION REQUIREMENTS

Students must meet the graduation requirements as established by Alberta Education.

#### Diploma Requirements: Minimum 100 total credits

- 15 credits in senior English
- 15 credits in senior Social Studies
- 10 credits in Math (minimum Math 24)
- 10 credits Science (minimum Science 24)
- 3/5 credits in CALM 20
- 3 credits in Physical Education
- 10 other credits at the 30 level
- 38 other credits

#### Certificate of Achievement Requirements: Minimum 80 total credits

- English 20-2 or 30-4
- Social 20-2 or 20-4
- Math 24 or 20-4
- Science 24 or 20-4
- Physical Education 10
- Career and Life Management
- 10 credits Work Experience or RAP or Green Certificate

### DATES TO REMEMBER

Graduation Gown Sizing	August 26, 2019
Grad Parent Meeting	October 29, 2019
Grad Fee DUE*	November 1, 2019
Graduation Jewelry Sale	November 4-5, 2019
Grad Wear Sales	November 2019
Future Fair: Post Secondary and Career Fair	November 5, 2019
Initial Grad list posted	December 1, 2019
Grad Photos	January 13-17 & 20-24, 2020
Semester 1 Diploma Exams	January 13-30, 2020
Final Grad list	April 15, 2020
Grad gown sizing, Composite check, Name pronunciation submission, any other little details required to be finalized	April 28, 29, 30, 2020
Banquet Ticket Sales (online)	End of April-Early May 2020
Grad Week activities	May 25-29, 2020
MANDATORY Rehearsal	May 29, 2020
Grad	May 30, 2020
Semester 2 Diploma Exams	June 8-26, 2020

**GRADUATION CEREMONY**  
**GRADUATION BANQUET**

**May 30, 2020 @ 12:30PM**  
**May 30, 2020 @ 6:30PM**

\*All school fees must be paid in full in order to purchase optional banquet tickets.



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### THE BUDGET

The grad fee of \$80 is on PowerSchool and is payable to Bev Facey Community High School. This is included on your school fees invoice; however it may be paid separately. All school fees need to be in good standing. As per Elk Island Administration Procedure 505, Section 3.7.2 Schools may, at the discretion of the Principal, decide on a student's participation in co-curricular or extra-curricular activities due to unpaid fees.

Expenses vary from year to year depending on the decisions of the current grad class. The \$80 graduation fee covers items such as but not inclusive to: student ceremony ticket, rental costs, regalia costs (caps, tassels, gown), certificate printing and covers, general supplies and needs for Student Grad Council, Grad gifts, composite photo, additional yearbook pages, transportation and event needs for convocation/banquet, and other administrative costs associated with the ceremony.

### GRAD WEAR

The Art 30 and other interested students designed several grad logos, and the Student Grad Council will choose two logos to represent this year's graduating class. One logo can be added to several items available for purchase on the Grad Store. The Student Grad Council will be deciding what clothing that will be available to purchase. That information will be posted to our website. The other logo will be used to create a graduation keychain for graduates to have as a moment of their 2020 year at Bev Facey.

### Future Fair: Post Secondary and Career Fair

For over 30 years, EIPS has been hosting a one-evening opportunity for students in grades 9 to 12, their parents/guardians, and the general public to attend this event which brings together more than 40 post-secondary institutions and career areas under one roof. The event will be held on **Tuesday, November 5, 2019** from 6:00 p.m. to 8:30 p.m. at the Strathcona County Community Center (401 Festival Lane) in Sherwood Park.

### GRADUATION JEWELRY

Barry Dmitri from Jostens Jewelry will be at Bev Facey on November 4-5, 2019 at lunch. Brochures will be available to show the various styles that students may choose to purchase. Please deal directly with Barry and the Josten's website for further information or purchases.

### GRADUATION GOWN SIZING

Students were measured on their Registration Day in August. If required, we will do a follow up measure in semester two.



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### GRADUATION PHOTOS

Icon will be taking graduation photos from January 13-17 and 20-24, 2020 at Bev Facey. Students will get an information letter with regards to the session dates and booking information. Grad photos can also be done any time throughout the year in their Sherwood Park studio.

Specific information regarding Graduation photos can also be found on the Icon website, <http://www.iconexp.com/graduation.html>.

### CLASS VALEDICTORIAN

The Valedictorian will be selected mid-way through the second semester (mid-April). This decision is made by administration based on academic standing.

### BEHAVIORAL EXPECTATIONS

Graduation is a school event. Any alcohol/drug consumption by graduands, parents, or guests will not be tolerated. Drinking in or around the venue will result in removal from the ceremony, and school consequences will be applied.

### GRADUATION CEREMONY & BANQUET TICKET SALES

To attend the Convocation Ceremony, a ticket is required to be purchased. Additionally to the Convocation Ceremony, there will also be a Banquet ceremony; those tickets are sold separately from the Convocation Ceremony tickets. The cost and date of sales for both events will be updated as details are decided upon. Payment may be made via debit card, credit card, cash, or cheque payable to Bev Facey CHS.

**\*\*Students with any outstanding fees will not be able to purchase optional banquet tickets.**

### SEATING ARRANGEMENTS

Dignitaries, guest speakers, and staff are seated near the front of the Edmonton Expo Centre hall to allow for easy access to the stage with minimal disruption. For the ceremony, seating will be reserved on the floor for the graduation class and the remainder will be general seating. For the banquet, table seating will be chosen when tickets are purchased.

### REHEARSAL

A MANDATORY rehearsal will be held at approximately 3:45pm on Friday, May 29, 2020 in the Banner gym at Bev Facey. This rehearsal is important as we run through the program and is for graduands only.



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### **DIPLOMA PRESENTATION & CEREMONY**

The doors to the Edmonton Expo Centre hall will open an hour prior to event start (12:30pm start) and will be general seating. The diploma presentation and ceremony will take approximately 3 hours.

### **TIME BETWEEN EVENTS - PICTURES**

There will be approximately three hours between the end of the Convocation ceremony and the beginning of the evening Banquet ceremony. Most students will be meeting at the Legislature for pictures. If the weather doesn't cooperate, students will meet at the Edmonton City hall. Details of this will be coordinated by the Student Grad Council.

### **BANQUET and GALA WALK**

The doors to the Banquet event at Edmonton Expo Centre will open at 6:00pm, thirty minutes prior to event start. The evening ends at approximately 10:00pm. The evening will consist of a banquet or appetizers depending on the Grad Council decision, and a dance.

### **GOWN RETURN**

Students and their families are encouraged to take photographs in their caps and gowns. The gowns and vee-stoles must be returned on Monday, June 1, 2020 to Bev Facey. Any unreturned gowns or vee-stoles will be charged to the student. The cap and tassels are mementos for the student to keep.

